

Coronavirus (COVID-19) Safety and business continuity

This update is to reassure our clients and contacts that we are doing all that we can to ensure business continuity and to maintain a clean working environment during this challenging period. We will be adapting our plans as the current crisis develops and are confident that we can continue to provide an uninterrupted service.

Remote access and communications

Meridian's electronic communications and systems have, for some time, been set up to allow remote access and flexible working. As a result, we are confident that our service and communications with our clients and contacts can continue uninterrupted as we follow guidance for our staff to work from home, where possible.

Your normal contacts at Meridian will remain accessible online, by telephone and by post.

The office environment

Maintaining clean and safe meeting spaces is a priority. We are working closely with our suppliers and service providers to tailor our office cleaning programme. We will, of course, be monitoring Government guidelines as to the appropriateness of continuing to hold meetings in the office.

Our offices remain open and, where meetings in the office are appropriate, you may notice additional precautions upon arrival at our offices.

In line with current guidance, we have advised our staff that if they, or anyone with whom they have come into close contact, have symptoms of coronavirus, however mild, not to attend the workplace and to stay at home for 14 days.

We are encouraging our staff to continue to monitor NHS and Public Health England guidance.

Travel and external meetings

In line with Government guidance, we are advising staff to avoid non-essential travel. In particular, we are advising staff to avoid the use of public transport.

We are also advising staff to avoid unnecessary external meetings and, in particular, meetings with large groups of people and in public areas.

We are confident that the steps that we are taking now will support the safety of our clients, staff and visitors and ensure that our service to you carries on with minimal disruption. The partners will continue to monitor government advice daily, and to adjust our plans appropriately. Please get in touch with your usual contact at Meridian if you would like any further information on the measures we are taking during this time.

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